

SCHOOL COMMITTEE MINUTES

MONDAY, NOVEMBER 2, 2015

Eric Hipp, Chair (present)
Stephanie Peters, Vice Chair (absent)
David Twombly, Secretary (present)
Marianne Harte, Member (present) (she left the meeting at 9:20 p.m.)
Kelley Huxtable, Member (present)

Kathleen I. Tyrell, Superintendent of Schools
Judith Kuehn, Assistant Superintendent
Matthew J. Gillis, Business Administrator
Maggie Ollerhead, Secretary to the Superintendent

- 1.0 Call to Order
The meeting was called to order by Eric Hipp, Chair at 7:00 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the salute to the Flag.
- 2.0 Approval of Agenda
Motion: David Twombly **Second:** Kelley Huxtable
Move to approve the November 2, 2015 agenda with the following change:
Move Superintendent's Business Item 6.1 to after 6.7.
Vote: 4-0-0
- 3.0 Input from Public on Agenda Items
None
- 4.0 Student Representative
None
- 5.0 Approval of Minutes
None
- 6.0 Superintendent's Business Items
6.2 John and Abigail Adams Scholarships
Dr. Tyrell announced that twenty-six Hull High School seniors have received the John and Abigail Adams Scholarship. This scholarship is awarded based on individual performance on grade ten MCAS English Language Arts and Mathematics tests. Students' receiving this scholarship makes them eligible for free tuition at the University of Massachusetts (any campus) or any of the Massachusetts state colleges, community colleges, or universities. Dr. Tyrell read the following student names receiving this scholarship:

Giana Cofman	Haley McBride
Kaler Diemer	Sinead McDonagh
Margaret Dreishpoon	Vanessa Nelson
Joseph Dubovy	Cara O'Keefe
Daniel Dunphy	Kathryn Pearlman
Rachael Froom	Anthony Riveccio
Jake Hague	Rachel Rymaszewski
Louise Hardison	Kristopher Scanlan
Courtnie Hennessey	Michael Silvestri
Danielle Hooper	Mackenzie Walsh
Angus MacLeod	Lindsey Whelan
Christopher Martone	Zoe Xypteras

School Committee and Superintendent congratulated students, teachers and parents.

6.3 MASC Resolutions Discussion

Dr. Tyrell asked if Committee members had advice for Ms. Huxtable, who will be representing the Hull Public Schools delegate at the MASC/MASS joint conference. School Committee discussed the 7 resolutions that will be voted on at the conference.

1. Regarding high school starting times – support the study
2. Poverty and children – support elimination of childhood poverty
3. Tying test scores to Chapter 70 funding – listen to conversation
4. Support for an equitable and sustainable placement program for students covered under the McKinney-Vento Homeless Education Assistance Act – support the study
5. Tax reform ballot question – listen to conversation
6. Membership of a School Committee member on the Board of Elementary and Secondary Education – support
7. Relative to the teaching strategies gold assessments for kindergarten students – support

6.4 Student Health Policies

Kathleen Keegan, RN, head nurse, told the Committee that several policies were updated to reflect current practices in the areas of:

- No need to specify hospital, 911 does that
- Physical exam changed to health screening
- Delete school physician examining school employees
- State mandates updated
- Change from pen and paper to online information
- Updated medication information

Ms. Keegan answered questions from Committee members and audience members.

Motion: Marianne Harte

Second: David Twombly

Move to approve the following policies for first reading:

Policy JLC	Student Health Services and Requirements
Policy JLCA	Physical Examinations of Students
Policy JLCB	Immunizations of Students
Policy JLCC	Communicable Disease
Policy JLCCA	AIDS (Acquired Immune Deficiency Syndrome) School Attendance Policy
Policy JLCCA-RAIDS	(Acquired Immune Deficiency Syndrome) Resolution
Policy JLCD	Administering Medication to Students
Policy JLCD-E	Medication Error Report
Policy JLCE	First Aid, Emergency Medical Care and Accident Reports
Vote: 4-0-0	

6.5 Restraint Policy

Ms. Philippa Young, Director of Student Services, showed a presentation on Physical Restraint of Students in Schools, which included the upcoming changes to the law that will take effect on January 1, 2016, which included the following topics:

- Why the change in policy?
- Similarities
- Overview of changes – new definition of seclusion
- Requirements for time out
- Requirements for the use of time out effective 1/1/16
- Restraint may not be used
- Overview of changes – reporting requirements
- Overview of changes – reporting to DESE
- Other new requirements

Ms. Young answered questions from Committee members and audience members.

Motion: David Twombly

Second: Marianne Harte

Move to approve the following policy for first reading:

Policy JK Prevention of Physical Restraint and Behavior Support

Vote: 4-0-0

6.6 Maintenance Update

Mr. Matthew Gillis, School Business Administrator, reported to the Committee on recent maintenance of buildings and grounds. Updates included:

Jacobs School Maintenance Projects

FY15

- Routine Maintenance
 - Repairs to bathroom fixtures, sinks, toilets and urinals
 - Lock, door, glass and screen repairs
 - Integrated pest Management (IPM) services
 - Fire alarm systems and generator services
 - Repairs to HVAC system with in-house staff
- Thompson and Lichtner report on windows and unit ventilator louvers (\$4,500)
- Masonry repairs related to snow storm damage (\$2,500)

- Replaced 16 exterior light bulbs with LED bulbs (3,720)
- Installed separate emergency boiler shut-off switch per inspection (\$1,375)
- Elevator master drive repairs (both elevators) (\$26,684)
- Rooftop snow removal (\$11,300)
- Replaced 12 gym lights with LED bulbs (\$6,600)
- Plumbing vendor repairs related to freeze up (\$5,676)
- HVAC Controls (\$5,910) Annual total

FY16

- Front stairs masonry repairs to pavers (\$4,100)
- Boiler system water treatment & heating system antifreeze (13,130)

Memorial Middle School Maintenance Projects

FY15

- Routine Maintenance
 - Repairs to bathroom fixtures, sinks, toilets and urinals
 - Lock, door, glass and screen repairs
 - Integrated pest Management (IPM) services
 - Fire alarm systems and generator services
 - Repairs to HVAC system with in-house staff
- Retro Commissioning (Cx) and Building Envelope Reports (\$35,000)
- Gutter repairs (\$2,965)
- Front door water proofing/window caulking (\$2,172)
- HVAC parts (\$1,365)
- Elevator/Lift repairs (\$1,800)
- Most repair services were under \$1,000 and/or parts were also under \$1,000 and performed with in-house staff in FY15

FY16

Projects to date

- Boiler loop water treatment (\$2,019)
- Sprinkler/fire alarm repairs (\$2,600)
- Repairs to tankless hot water system (\$1,100)

Hull High School Maintenance Projects

FY15

- Routine Maintenance
 - Repairs to bathroom fixtures, sinks, toilets and urinals
 - Lock, door, glass and screen repairs
 - Integrated pest Management (IPM) services
 - Fire alarm systems and generator services
 - Repairs to HVAC system with in-house staff
- Retro Commissioning (Cx) and Building Envelope Reports (\$35,000)
- Masonry repairs related to snow storm damage (\$18,790)
- Replaced 14 auditorium light bulbs with LED bulbs (\$5,339)
- Installed separate emergency boiler shut-off switch per inspection (\$1,175)
- Vendor rooftop snow removal (\$4,340)
- Purchased new scissor lift (\$10,952)
- Replaced hot water storage tank heat exchanger (\$12,160)

- Cx recommendations for exhibition room (\$8,980)
- Cx recommendations for office suite (\$10,000) in-house and vendor charges in this item

FY16

- Replaced both computer classroom AC units (\$5,400)
- Repaired Head End Room AC unit (\$598) (likely need to replace whole unit in the spring, estimate \$3,000)
- Repaired four water fountains (\$1,316)
- Boiler loop water treatment (\$2,730)
- Cx recommendations for library AC unit/controls (\$9,485)

Mr. Gillis said that the list is highlights and not an all encompassing list. Mr. Gillis was asked why the commissioning reports for the Memorial School and Hull High School were not done when the projects were completed. He said that at that time it was not an option for the public sector but when the Jacobs School was finished it was a requirement. He added that Hull was not doing anything different than any other town at the time and that there was a real value in getting it later so we could focus more on the areas we are concerned with. Dt. Tyrell commended Mr. Gillis because he met with Mr. Paul Dunphy, School Building Committee member, who told Mr. Gillis that the Jacobs School was the only school that had a commissioning report. Mr. Gillis requested that the Building Committee purchase the commissioning reports and envelope reports for the other two schools.

6.7 Commissioning Reports

Mr. Matthew Gillis, School Business Administrator, discussed the retro commissioning study findings on the Hull High School and Memorial School. His summary for each building included the following:

Hull High School WSP Commissioning Report Summary

69.1% Completed or Resolved
13.4% In Process
8.2% More Research Needed
2.1% Plan to do Soon
7.2% Prefer Current Operation
100% of 97 Findings/Recommendations

Memorial School WSP Commissioning Report Summary

39.7% Completed or Resolved
10.3% In Progress
25.0% More Research Needed
1.5% Plan to do Soon
11.8% Prefer Current Operation
11.8% Plan to Dig into Soon (Seasonally Appropriate)
100% of 68 Findings/Recommendations

Envelope Commissioning Reports – Thomas and Lichtner (T&L) performed the envelope study and tests and produced the report for each school. The high school is estimated to cost \$922,788 in envelope related repairs. The middle school was estimated to cost

\$597,212 in repairs, but that estimate left out costs associated with contingency, overhead and profit that were reflected in high school cost estimate. An estimate for the middle school in alignment with the methodology for the high school estimate is about \$836,096, for total conservative estimate of \$1,758,885.

Mr. Gillis informed the Committee that he has started looking into funding support from MSBA for this type of work. He said that the Committee can submit a Statement of Interest (SOI) to the "Major Repair Program" to have this type of work be approved for a cost share with the state. He added that the application period has not opened yet, and typically closes in February. He said he was told to use 40% as a cost share or reimbursement rate with MSBA for planning purposes.

Mr. Gillis answered questions from Committee members and audience members, which included:

- The majority of work is work that was not done during the projects or was subpar work.
- Weather conditions here will wear things down faster.
- The commissioning reports cost \$75,000. \$67,000 was money left over from the projects and the rest came from the school budget.
- A statement of interest can be sent to MSBA now to get in the queue.
- Some of the work (safety issues) has to be done regardless of Capital Outlay Committee results.
- There are a lot of questions that will be answered through the RFP's process.
- The school department is putting out the RFP and will be responsible for the work because the field is on school property and was voted on at Special Town Meeting.
- The field is overused and no time for grass to grow.
- If we spend the money on the study we will have real numbers and real solutions.

Marianne Harte left the meeting at 9:20 pm

6.1 Special Town Meeting Article 6 Discussion, Hull Community Walking Track and Turf Field

Mr. Gillis informed the Committee that he put together an RFP for designing and construction oversight of the turf project. He added that, with permission from the School Committee, the publication will go out on Wednesday, November 4th to the central register. There will be a sight visit scheduled for November 10th and the bids will be open November 24th. He said the main criteria for evaluating the companies is firm experience, on time and on budget, evaluation plan, who the project manager and staff with years of experience, and the timeline of the options. Mr. Hipp said that this project is 100% purview of the School Committee and the Committee will do what they need to do to get all information out to the community before the May Town Meeting.

Mr. Hipp asked that Mr. Gillis delete two sentences on page 4 of the RFP before sending it out. The sentences to be deleted read "It is not cost effective to properly maintain the grass field at the expected quality of field high school athletes and youth sports play games on in the region. Additionally, the athletic campus does not create the intended image for athletes, staff, spectators or other visitors."

Motion: David Twombly

Second: Eric Hipp

Move to approve the RFP going out with the changes/deletion that Mr. Hipp proposed (above).

Vote: 3-0-0

7.0 School Committee Policy Issues
None

8.0 Old Business Items

8.1 Sub-committees

- HTA negotiations are ongoing
- Mr. Twombly and Ms. Huxtable are working on the School Committee Goals

8.2 Donations

- \$1,500 to Athletic Department from Premier Swimming/Nantasket Triathlon
- \$2,500 to Athletic Department – Scoreboard from Hull Boosters Club
- 45,200 to Athletic Department – Sub-varsity Football from HYFA
- \$2,500 to Athletic Department – Scoreboard from HYFA
- \$15,000 to Athletic Department from Hull Boosters Club

9.0 New Business

9.1 Superintendent's Goals

Mr. Twombly said he met with Dr. Tyrell to start discussions on the Superintendents Evaluation

Motion: Eric Hipp

Second: David Twombly

Move to accept the Superintendents annual educator and goal setting plan.

Vote: 4-0-0

9.2 School Committee Testing Resolution

Mr. Hipp told the Committee that he was the one who wanted this item on the agenda but in the end has decided not to do it. There is a lot of discussion about PARCC changing back to MCAS and/or redesigning MCAS and now is not the time to make take a stance.

The Committee discussed the upcoming meeting schedule and decided to cancel the November 16, 2015 tentatively scheduled meeting and add a December 7th meeting. On that day they will make a decision on whether or not to hold the December 14th meeting.

10.0 Approval of Warrants
None

11.0 Correspondence to and Comments from School Committee Members

Mr. Hipp said that he would like to continue the conversation about high stake testing at a future meeting.

12.0 Adjournment

Motion: David Twombly

Second: Kelley Huxtable

Move to adjourn the meeting at 9:50 p.m.

Vote: 4-0-0

Attachments

1. Hull Community Walking Track and Turf Field RFP
2. Commissioning Reports

These Minutes of a meeting of the Hull School Committee were approved and adopted by the Committee on January 25, 2016.

David Twombly, Secretary
Hull School Committee